

After Logging In To Your Account:



Corporate Lodging Consultants

Home

About CLC

What CLC Does

Customer Solutions

Client Services

Hotels

Log Out

Select
View Approved
Hotel List.

Approved Hotels

Comment

[View Approved Hotel List](#)

[Hotel Comment](#)



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Select Your Search Requirements:

Enter your hotel search criteria.

You can narrow your search results by choosing any of these options:

- Street address
- Zip Code
- Radius

Choose Display
(To map up to 40 hotels at one time)

Or
Spreadsheet
(If you prefer spreadsheet of all hotels that meet your criteria)

Approved Hotel Search

Company Number: (optional)

City: (required)

State/Province: All States (optional)

Zip: (optional)

Street Address: Providing the street address for a radius search will base all results off the distance from the address you have provided.

Search Radius: Miles (city, state combo or zip code is required when a radius search is requested)

Airport Code: (optional)

Volume Start Date: MM/DD/YYYY (Required if volume is checked below)

Mode: (Choose Display On Screen or Create A Spreadsheet)

(If all lines are blank this returns ALL approved locations)

Please select the information you would like to include in your report:

<input checked="" type="checkbox"/> CLC Hotel #	<input checked="" type="checkbox"/> Hotel Name	<input type="checkbox"/> Ranking	<input type="checkbox"/> Chain
<input type="checkbox"/> Location	<input type="checkbox"/> Metro Area	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> Fax
<input checked="" type="checkbox"/> Address Line 1	<input checked="" type="checkbox"/> Address Line 2	<input checked="" type="checkbox"/> City	<input checked="" type="checkbox"/> State/Province
<input checked="" type="checkbox"/> Zip/Postal Code	<input type="checkbox"/> Country	<input type="checkbox"/> Interior Corridors	<input type="checkbox"/> Exterior Corridors
<input type="checkbox"/> High Speed Internet	<input type="checkbox"/> Airport Transportation	<input type="checkbox"/> Airport Distance	<input type="checkbox"/> Airport Code
<input type="checkbox"/> Single Rooms Available	<input type="checkbox"/> Double Rooms Available	<input type="checkbox"/> Health Club	<input type="checkbox"/> Pool
<input type="checkbox"/> Modem Jack	<input type="checkbox"/> Meeting Room	<input type="checkbox"/> Breakfast	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Restaurant	<input type="checkbox"/> General Truck Parking	<input type="checkbox"/> Refrigerated Trailer Parking	<input type="checkbox"/> Auto Hauler Truck Parking
<input type="checkbox"/> Refrigerator	<input type="checkbox"/> Microwave	<input type="checkbox"/> Pets Allowed	<input type="checkbox"/> Free High Speed Internet
<input type="checkbox"/> Summary Level			<input type="checkbox"/> Volume

User Guide

Search Tips & FAQs. Step-by-step info. provided at User Guide.



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Complete the Hotel Search Form:

Approved Hotel Search

Company Number:	<input type="text"/>			User Guide
City:	<input type="text"/>			(optional)
State/Province:	All States	<input type="button" value="▼"/>	(required)	
Zip:	<input type="text"/>			(optional)
Street Address:	<input type="text"/>			(optional)
Providing the street address for a radius search will base all results off the distance from the address you have provided.				
Search Radius:	<input type="text"/> Miles	<input type="button" value="▼"/>	(city, state combo or zip code is required when a radius search is requested)	
Airport Code:	<input type="text"/>			(optional)
Volume Start Date:	<input type="text"/> MM/DD/YYYY	(Required if volume is checked below)		
Mode:	<input type="button" value="Display On Screen"/> <input type="button" value="Create A Spreadsheet"/>	(Choose Display On Screen or Create A Spreadsheet)		
(If all lines are blank this returns ALL approved locations)				
Please select the information you would like to include in your report:				
<input checked="" type="checkbox"/> CLC Hotel #	<input checked="" type="checkbox"/> Hotel Name	<input type="checkbox"/> Ranking	<input type="checkbox"/> Chain	
<input type="checkbox"/> Location	<input type="checkbox"/> Metro Area	<input checked="" type="checkbox"/> Phone	<input type="checkbox"/> Fax	
<input checked="" type="checkbox"/> Address Line 1	<input checked="" type="checkbox"/> Address Line 2	<input checked="" type="checkbox"/> City	<input checked="" type="checkbox"/> State/Province	
<input checked="" type="checkbox"/> Zip/Postal Code	<input type="checkbox"/> Country	<input type="checkbox"/> Interior Corridors	<input type="checkbox"/> Exterior Corridors	
<input type="checkbox"/> High Speed Internet	<input type="checkbox"/> Airport Transportation	<input type="checkbox"/> Airport Distance	<input type="checkbox"/> Airport Code	
<input type="checkbox"/> Single Rooms Available	<input type="checkbox"/> Double Rooms Available	<input type="checkbox"/> Health Club	<input type="checkbox"/> Pool	
<input type="checkbox"/> Modem Jack	<input type="checkbox"/> Meeting Room	<input type="checkbox"/> Breakfast	<input type="checkbox"/> Newspaper	
<input type="checkbox"/> Restaurant	<input type="checkbox"/> General Truck Parking	<input type="checkbox"/> Refrigerated Trailer Parking	<input type="checkbox"/> Auto Hauler Truck Parking	
<input type="checkbox"/> Refrigerator	<input type="checkbox"/> Microwave	<input type="checkbox"/> Pets Allowed	<input type="checkbox"/> Free High Speed Internet	
<input type="checkbox"/> Summary Level			<input type="checkbox"/> Volume	

Select additional hotel options for your report.

Click on Search Hotels.



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Search Tips & FAQs.
Step-by-step tips provided in User Guide.

1. View hotels on Google map.

Map displays up to 40 hotels that meet your search criteria. (See "How to Narrow Your Search" section for how to view hotels beyond the 40 shown.)

Search shown here uses criteria of City: Indianapolis, State: Indiana, & Radius, 50 miles.

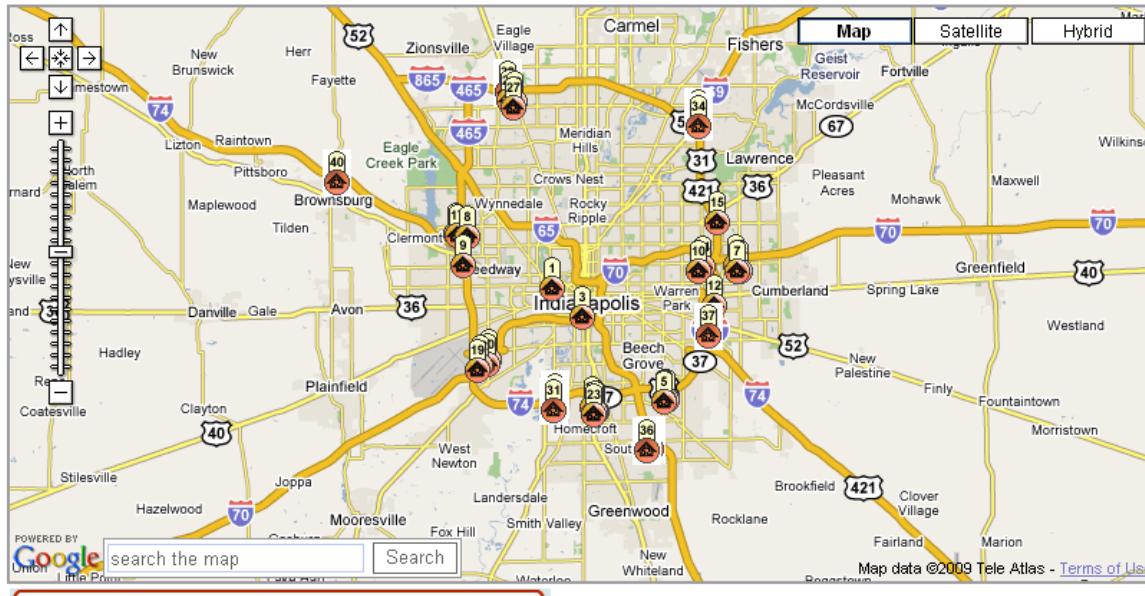
The results indicate that 93 hotels meet the search criteria.

3 Ways to View Results Of Your Search:

Search Results

Your Search Returned 93 Results. The 40 closest results are shown below.

Download the full search results in a spreadsheet.

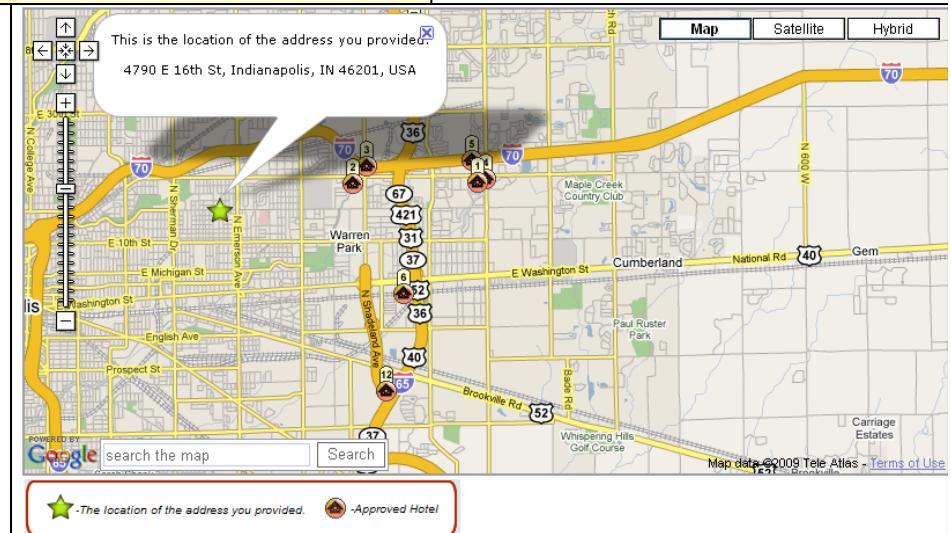
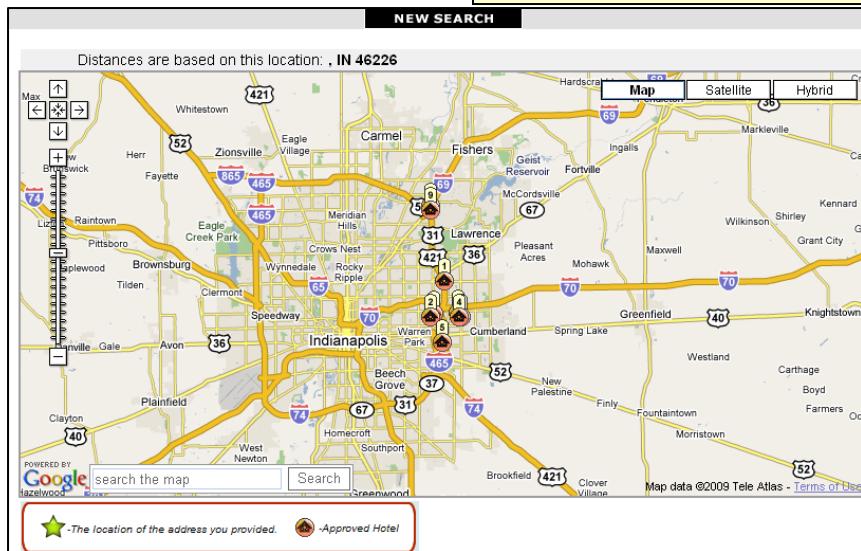


2. View all results on a spreadsheet. You can download a spreadsheet listing all 93 hotels your search found.

3. View list of the hotels mapped. The hotels shown on the map are listed underneath it, with name, address and phone number.

Map #	Options	Hotel Num	Hotel Info	Phone/Fax	Distance
1	Send to Phone	11111	EXAMPLE HOTEL 1 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	1.10
2	Send to Phone	22222	EXAMPLE HOTEL 2 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	2.60
3	Send to Phone	33333	EXAMPLE HOTEL 3 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	3.50
4	Send to Phone	44444	EXAMPLE HOTEL 4 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	5.70

How To Narrow Your Search Results:



Map #	Options	Hotel Num	Hotel Info	Phone/Fax	Distance
1	Send to Phone	11111	EXAMPLE HOTEL 1 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	1.10
2	Send to Phone	22222	EXAMPLE HOTEL 2 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	2.60
3	Send to Phone	33333	EXAMPLE HOTEL 3 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	3.50
4	Send to Phone	44444	EXAMPLE HOTEL 4 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	5.70

Search by Zip Code & Radius.

This search focuses on a more targeted portion of Indianapolis. The search is by Zip Code 46226 and with a 5-mile radius.

Search results display 9 hotels on map that also are listed below map.

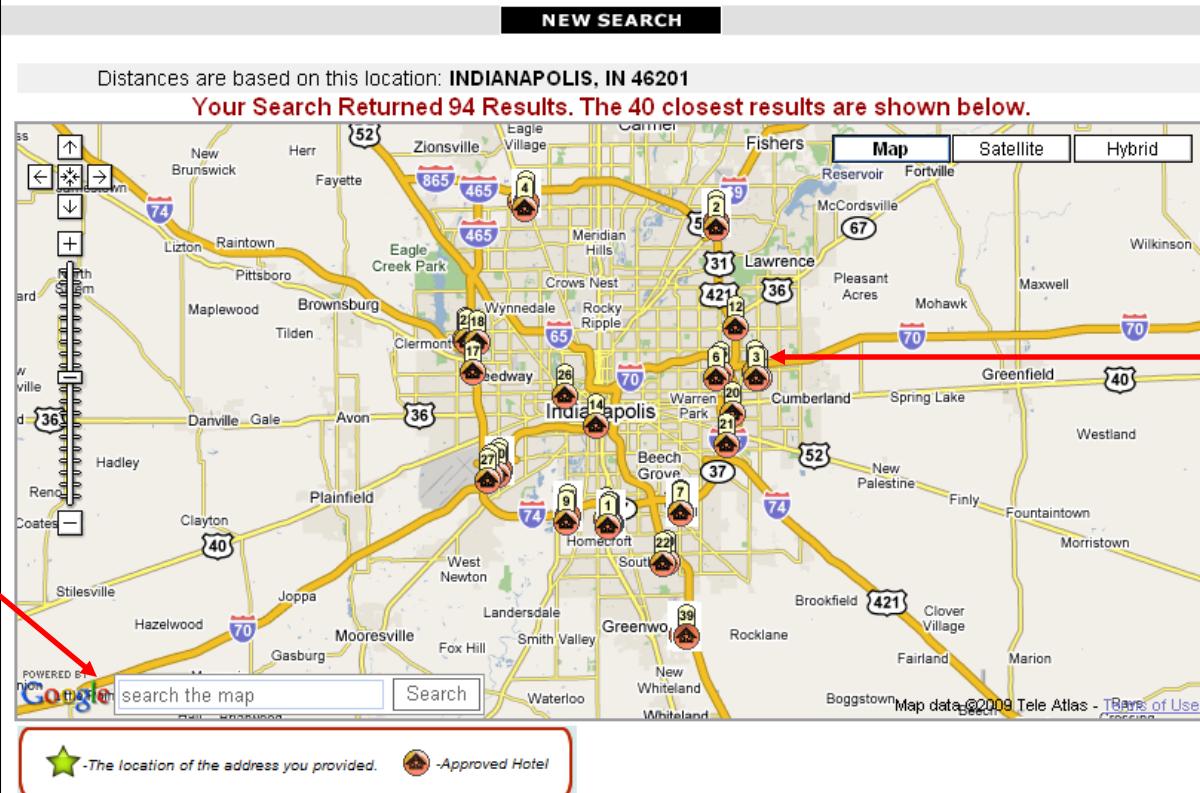
Search by Street Address.

This search uses a street address in Indianapolis. The results display the hotels closest to the address provided. The hotels also are listed under the map.

When you click on a hotel icon or reference the list under the map, you will find the distance between the hotel and the address you provided.

Additional Convenient Features:

On-map search function.
Lets you search for other amenities (such as restaurants, laundry, gas stations, etc.) around your hotels.



EXAMPLE HOTEL 1
123 MAIN STREET
TOWN, STATE USA
P: 555-555-5555

Distance: 1.10
For directions, enter

Your Address:

Get directions to here.

Driving directions. Click on any Hotel Icon to display hotel details and to get driving directions.

CLC Text to Phone System

EXAMPLE HOTEL 1
123 MAIN STREET
TOWN, STATE USA

Fill out the form below to send this information to your phone/email.

Send the information to my:

Phone Email

Please enter your email or cell phone number:

Send hotel info. to cell phone, e-mail. Select "Send to Phone" under Options.

Map #	Options	Hotel Num	Hotel Info	Phone/Fax	Distance
1	Send to Phone	11111	EXAMPLE HOTEL 1 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	1.10
2	Send to Phone	22222	EXAMPLE HOTEL 2 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	2.60
3	Send to Phone	33333	EXAMPLE HOTEL 3 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	3.50
4	Send to Phone	44444	EXAMPLE HOTEL 4 123 MAIN STREET TOWN, STATE USA	P: 555-555-5555 F: 555-555-5556	5.70



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Frequently Asked Questions: Hotel Search

1. What are the new features for a hotel search?

After you enter your hotel search criteria, you now can view a Google map that shows up to 40 hotels that match your criteria. Just click on any hotel icon on the map to get hotel address, phone number and driving directions, or click on “Options” on the hotel list under the map to send hotel details to your cell phone or e-mail. While the map displays up to 40 hotels at one time, you still have the option to download a spreadsheet of all the hotels that match your search criteria. In addition, a Street Address option has been added to the existing City, State, Zip Code and Radius search options.

2. How do I search so I can map my hotels?

Start by entering your criteria on your hotel search page. At the “Mode” option, select “Display On Screen.” Once you’ve made all your hotel search selections, click on “Search Hotels.” The resulting Google map displays up to 40 hotels, based on your criteria. The more you define your criteria (such as by street address, zip code, and radius), the more targeted your results. Your search results also indicate the total number of hotels that meet your criteria, and you can download the entire list as a spreadsheet.

3. How do I download a spreadsheet of all CLC Approved Hotels that meet my search criteria?

There are two ways to do this. On the hotel search screen, go to “Mode” and select “Create A Spreadsheet” to create a downloadable list of all the hotels that meet your search criteria. Or, choose “Display on Screen” at the “Mode” option to map your hotels. When the map is displayed, select “Download the full search results in a spreadsheet” from the link above the map to get the full list.

4. What hotels are displayed on the Google map?

The map displays up to 40 hotels at one time, based on your search criteria. To quickly see hotels closest to your destination, refine your search with a specific Street Address, Zip Code, or by searching by Radius with City/State or Zip Code.

Frequently Asked Questions: Hotel Search

5. What if there are more than 40 hotels that meet my search criteria?

Your search results indicate the total number of hotels that meet your criteria, and maps 40 of that total. You have the option to download a spreadsheet of the entire list.

6. How can I direct my map results to hotels closest to my travel destination?

Search by Zip Code or Street Address with City/State and Radius to identify the hotels closest to your destination. If you are searching in a multi-city metro area, try searching with a specific town name for more targeted results.

7. Are driving directions available?

Yes. Simply click on any hotel icon shown on the map. A pop-up box displays the hotel's name, address and phone number and also gives the option for driving directions.

8. How can I send the hotel address and phone number to my cell phone or e-mail?

This new option is provided in the list underneath the map. In the "Options" column, select "Send to Phone" in the row for the particular hotel information you need. A "CLC Text To Phone" box appears with the hotel's name, address and phone number. Complete the form in the box to send hotel details to your cell phone or e-mail.

9. What capabilities does the on-map Search function provide?

You can use the on-map search box to search for any location that you're trying to find. You also can use it to search for any amenities you need close to your hotel, such as restaurants, laundry, gas stations or other store locations. For example, searching for "restaurants near 123 Main St. in Town State" will map restaurants near that location.